

# How to Submit a General Education Proposal

You will have to submit General Education proposals through Curriculog. This link brings you to the University's [Introduction to Curriculog](#).

1. If you are proposing that a new course be approved as satisfying a General Education requirement, use Curriculog to submit separate proposals to create the new course and to apply for the course to satisfy the General Education requirement you intend. If you are proposing the course to satisfy more than one General Education requirement (for example, the World Cultures and Diversity requirements), create separate proposals for each General Education requirement.
2. If you are revising the course independent of its General Education proposal (for example, a title or course description change, number change, etc.), follow the [Curriculog Proposal Guidelines \(August 2022\)](#) to determine whether the “course change” requires the “superficial” or the “substantial” form.

The categories of General Education requirements are Distribution (Arts, Humanities, Mathematics and Technology (Mathematics and Technology are separate sub-categories for proposals), Natural Science, Social and Behavioral Sciences, World Cultures, or World Languages); Diversity (U.S. and International); Quantitative Reasoning; Seminar (First-Year or Intermediate), and Capstone.

If you plan on proposing a course to satisfy a General Education requirement, please contact the Chair of the Faculty Council General Education Committee, Neal Bruss, Associate Professor of English, [neal.bruss@umb.edu](mailto:neal.bruss@umb.edu).

## How do I know what the "rules and regulations" are?

Here are some useful documents. (Several are referred to by “color” in reference to the color of paper on which they were printed for Faculty Council deliberation.)

- [General Education Plan](#), 1997 (the “Yellow Document)
- [Implementation Plan for General Education](#), 2002 (the “Purple Document”)
- [Distribution Requirements Criteria](#), 2006 (the “Tan Document”)
- [Diversity Requirements Guidelines](#), 2019
- [Quantitative Reasoning Requirements](#), 1997
- [Attention to Capabilities in First-Year and Intermediate Seminars](#), 2002

